

ACADEMIC CALENDAR FOR 2016-2017
DIVISION OF MEDICAL SCIENCES
AT
HARVARD MEDICAL SCHOOL
GRADUATE SCHOOL OF ARTS AND SCIENCES
Ph.D. Programs

When an official deadline falls on a holiday observed by the University, the effective deadline is the next working day.

July 2016

July 1, Friday.

- Applications for Non-Resident Status for the fall term or academic year should be submitted electronically by this date. Students submitting after this date will be charged a late registration fee of \$50 plus an additional \$5 for each week thereafter.
- Applications for part-time study are due in the GSAS Office of Student Affairs, Richard A. and Susan F. Smith Campus Center.

July 31, Sunday.

- Fall deadline for waiving Harvard University Student Health Insurance Plan, if eligible.

August 2016

August 8, Monday.

- Deadline for November degree candidates to submit degree application to FAS Registrar's Office. See timeline for additional information.
- Deadline for November degree candidates to submit a completed and signed application for a secondary field.

August 15, Monday.

- 9:00 a.m. Online check-in for fall academic term opens for all GSAS students including Special Students and Visiting Fellows.

See Chapter V, Registration and Enrollment, for detailed information on pertaining policies.

August 23, Tuesday.

- 9:00 a.m. – 12:00 p.m., International Student Orientation, Emerson Hall 105

August 24, Wednesday and 25, Thursday.

- Derek Bok Center Fall Teaching Conference. See website for more information.

August 25, Thursday.

- 9:30 a.m. – 11:30 a.m., Orientation for New GSAS Students, Memorial Hall, Sanders Theatre
- 11:30 a.m. – 12:30 p.m., Lunch, Science Center Plaza
- 12:30 p.m. – 3:00 p.m., DudleyFest, Dudley House and Boylston Hall.
- 3:00 p.m. – 5:00 p.m., Social Hour, Dudley House Courtyard, hosted by the Graduate School Alumni Association

August 29, Monday.

- Official registration period end of spring 2016 term.
- Deadline to submit work for Incomplete grades from the fall 2015 term.

August 30, Tuesday.

- 5:00 p.m. Deadline for all GSAS students including Special Students and Visiting Fellows to check-in online for the fall term. Students who fail to check-in will be charged a late check-in fee of \$50 plus an additional \$5 for each week thereafter.

November degree candidates who have not yet submitted a dissertation must check-in online.

See website for information on cross-registration.

Resident students who check-in late must enroll in courses within five business days of the date of their check-in. Subsequently, the late fee will be assessed.

August 31, Wednesday.

- Fall term and academic year begins. First meeting of classes. Classes on this day will follow a Monday schedule.
- Official registration period start of fall 2016 term.

September 2016

September 5, Monday.

- University Holiday: Labor Day

September 8, Thursday.

- Course Registration Deadline. Completed Course Registration is due by 5:00 p.m. Students who do not submit enrollments by this time will be charged \$40 for each week late.

Any registration submitted after the Course Registration Deadline requires the approval of the instructor for every course listed.

Resident students who check-in late must enroll in courses within five business days of the date of their check-in; subsequently the late fee will be assessed.

To change courses after the Course Registration Deadline, students can edit, add, and drop courses in my.harvard until the fall add deadline.

September 8, Thursday.

- Deadline for November degree candidates to submit approved dissertations to FAS Registrar's Office who would like fall term tuition charge and Student Health Fee and Student Health Insurance Plan removed from their term bill (retroactive to July 31).

If November degree candidate submits approved dissertation by this date, registration for fall term will be cancelled, fall tuition charge will be removed and fall Student Health Fee and Student Health Insurance Plan will be cancelled. Student will be billed for any medical costs incurred during the period following July 31. See timeline for additional information.

September 9, Friday.

- Deadline for November degree candidates to submit approved dissertations to FAS Registrar's Office. Students submitting on this date will be responsible for the fall term Student Health Fee and Student Health Insurance Plan.
- Last day on which student may withdraw from their program and cancel registration for the fall term without payment of tuition. Students withdrawing after this date will be charged tuition pursuant to calendar in Chapter VIII, Tuition Associated with Mid-Term Withdrawal.

September 12, Monday.

- Make-up examinations for spring 2016 term begin.

September 16, Friday.

- Last day students from other schools may file cross-registration petitions for fall term with the FAS Registrar's Office. See website for information on cross-registration.

September 19, Monday.

- Deadline to add or drop a fall course without paying a fee.

September 30, Friday.

- Enrollment deadline for fall academic term and full academic year HUSHP coverage for dependents.
- Enrollment deadline for full academic year optional dental coverage.

October 2016**October 7, Monday.**

- Fall tuition charge and fall Student Health Fee and Student Health Insurance Plan will be removed from the term bills of students who are not enrolled in courses for the fall term by this date. Students who are not enrolled in courses for the fall term by this date will enter Lapsed Registration status as outlined in Chapter V, Lapsed Registration.

October 10, Monday.

- University Holiday: Columbus Day

October 17, Monday.

- Last day to add (or enroll in) fall courses. After this date students may add (or enroll for) units of TIME only. To add a course after this date an approved Petition to Add must be submitted to the GSAS Student Affairs Office, Richard A. and Susan F. Smith Campus Center.
- Last day for graduate students to add or change SAT/UNS grading option for designated language courses. After this date a petition to add must be completed and returned to the GSAS Student Affairs Office, Richard A. and Susan F. Smith Campus Center.

October 25, Tuesday.

- Last day to drop a fall course. To withdraw from a fall course after this date an approved Petition to Withdraw must be submitted to the GSAS Office of Student Affairs, Richard A. and Susan F. Smith Campus Center. A grade of "WD" will be notated on the student's transcript for course if Petition is approved.

November 2016

November 8, Tuesday.

- Conferral date for November degrees.

November 11, Friday.

- University (Administrative) Holiday: Veterans' Day: (observed by staff). FAS classes will be held as scheduled.

November 23, Wednesday.

- Thanksgiving recess begins.

November 27, Sunday.

- Thanksgiving recess ends.

November 28, Monday.

- Deadline for March degree applicants to submit degree application to FAS Registrar's Office. See timeline for additional information.
- Deadline for March degree candidates to submit a completed and signed application for a secondary field.

December 2016

December 1, Thursday.

- Applications for Non-resident Status for the spring term should be submitted electronically by this date. Students submitting after this date will be charged a late registration fee of \$50 plus an additional \$5 for each week thereafter.
- Applications for part-time study are due in the GSAS Office of Student Affairs, Richard A. and Susan F. Smith Campus Center.

December 2, Friday.

- Last day of fall term classes.

December 3, Saturday.

- Fall term Reading Period begins.

December 9, Friday.

- Deadline to submit approved Petition to Withdraw to GSAS Office of Student Affairs to withdraw from fall term course. (See Chapter V, Variations in Program). A grade of “WD” will be notated on the student’s transcript for course if Petition is approved.
- Fall term Reading Period ends.

December 10, Saturday.

- Fall term examinations begin.

December 20, Tuesday.

- Fall term examinations end.

December 21, Wednesday.

- Winter recess begins. (Most University offices closed during recess.)

January 2017

January 2, Monday.

- University offices reopen.

January 9, Monday.

- January@GSAS begins.

January 16, Monday.

- University Holiday: Martin Luther King Day

January 18, Wednesday.

- 9:00 a.m. Online check-in for spring academic term opens for all GSAS students including Special Students and Visiting Fellows.
See Chapter V, Registration and Enrollment, for detailed information on pertaining policies.

January 20, Friday.

- Deadline for March degree candidates to submit approved dissertations to FAS Registrar’s Office.
- January@GSAS ends.

January 22, Sunday.

- Winter recess ends.
- Official registration period end of fall 2016 term.
- Deadline to submit work for Incomplete grades from the spring 2016 term.

January 23, Monday.

- Spring term begins. First meeting of classes.
- 5:00 p.m. Deadline for all GSAS students including Special Students and Visiting Fellows to check-in online for the spring term. Students who fail to check-in will be charged a late fee of \$50 plus an additional \$5 for each week thereafter.

March and May degree candidates who have not yet submitted dissertation must check-in online.

See website for information on cross-registration.

Resident students who check-in late must file enroll in courses within five business days of the date of their check-in; subsequently the late fee will be assessed.

- Official registration period start of spring 2017 term.

January 27, Friday.

- Course Registration Deadline. Completed Course Registration is due by 5:00 p.m. Students who fail to submit enrollments by this time will be charged \$40 for each week late.

Any course registration submitted after the Course Registration Deadline requires the approval of the instructor for every course listed.

Resident students who check-in late must enroll in courses within five business days of the date of their check-in; subsequently the late fee will be assessed.

To change courses after the Course Registration Deadline, students can edit, add, and drop courses in my.harvard until the spring add deadline.

January 31, Tuesday.

- Spring deadline for waiving Harvard University Student Health Insurance Plan, if eligible.
- Enrollment deadline for spring term HUSHP coverage for dependents.

February 2017

February 3, Friday.

- Last day on which student may withdraw from their program and cancel registration for the spring term without payment of tuition.

Students withdrawing after this date will be charged tuition pursuant to calendar in Chapter VIII, Tuition Associated with Mid-Term Withdrawal.

- Deadline for May degree candidates to submit approved dissertations to FAS Registrar's Office who would like spring term tuition charge and Student Health Fee and Student Health Insurance Plan removed from their term bill. If May degree candidate submits approved dissertation by this date, registration for spring term will be cancelled, spring tuition charge will be removed, and spring Student Health Fee and Student Health Insurance Plan will be cancelled (retroactive to January 31). Student will be billed for any medical costs incurred during the period following January 31. See timeline for additional information.

February 6, Monday.

- Make-up examinations for fall term 2016 begin.

February 10, Friday.

- Last day students from other schools may file cross-registration petitions for spring term with the FAS Registrar's Office. See website for information on cross-registration.
- Deadline to add or drop a spring course without paying a fee.

February 20, Monday.

- University holiday: Presidents' Day.

February 27, Monday.

- Spring tuition charge and spring Student Health Fee and Student Health Insurance Plan will be removed from the term bills of students who are not enrolled in courses for the spring term by this date. Students who are not enrolled in courses for the spring term by this date will enter Lapsed Registration status as outlined in Chapter V, Lapsed Registration.

March 2017

March 6, Monday.

- Last day to add (or enroll in) spring courses. After this date students may add (or enroll for) units of TIME only. To add a course after this date an approved Petition to Add must be submitted to the GSAS Student Affairs Office, Richard A. and Susan F. Smith Campus Center.
- Last day for graduate students to add or change SAT/UNS grading option for designated language courses. After this date a petition to add must be completed and returned to the GSAS Student Affairs Office, Richard A. and Susan F. Smith Campus Center.

March 11, Saturday.

- Spring recess begins.

March 14, Tuesday.

- Conferral date for March degrees.

March 19, Sunday.

- Spring recess ends.

March 21, Tuesday.

- Last day to drop a spring course. To withdraw from a fall course after this date an approved Petition to Withdraw must be submitted to the GSAS Office of Student Affairs, Richard A. and Susan F. Smith Campus Center. A grade of “WD” will be notated on the student’s transcript for course if Petition is approved.

March 24, Friday.

- Deadline for May degree applicants to submit degree application to FAS Registrar’s Office. See timeline for additional information.
- Deadline for May degree candidates to submit a completed and signed application for a secondary field.

April 2017

April 26, Wednesday.

- Last day of spring classes.

April 27, Thursday.

- Spring term Reading Period begins.

May 2017

May 3, Wednesday.

- Deadline to submit approved Petition to Withdraw to GSAS Office of Student Affairs to withdraw from spring term course. (See Chapter V, Variations in Program). A grade of “WD” will be notated on the student’s transcript for course if Petition is approved.
- Spring term Reading Period ends.

May 4, Thursday.

- Final examinations begin.

May 12, Friday.

- Deadline for May degree candidates to submit approved dissertations to FAS Registrar’s Office.

May 13, Saturday.

- Final examinations end.

May 25, Thursday.

- Conferral date for May degrees.

May 29, Monday.

- University Holiday: Memorial Day.